

CTC Scotland AGM - Saturday 2010-11-19 morning
Eric Liddell Centre, Edinburgh

AGM DRAFT AGENDA

	Mins. Max.
1. Attendance	
1.1 Present	2
1.2 Apologies:	
2. Note Representatives on Committee for 2012	2
2.1 Representatives notified by Member Groups and other organisations	
2.2 Election/Re-election of Voting Cooptees	
3. Minutes of AGM of 20 Nov 2010 (Stirling)	5
3.1 Accuracy	
3.2 Matters Arising	
4. To receive the Audited Accounts of CTC Scotland and Treasurer's Remarks	5
5. Election of Office-Bearers	5
5.1 Chair	
5.2 Vice-Chair	
5.3 Secretary	
5.4 Treasurer	
5.5 Other	
6. Appointment of Independent Examiner	2
7. Next AGM; Date and Arrangements	2
8. Fix date of first Committee Meeting	

NOTES

- the 'Reports' will be covered in the general agenda of the day.
- some representatives may not have been appointed/notified by the date of the meeting
- the 'nomination' of reps to external bodies will be made as usual at the first committee meeting following the AGM

CTC Scotland AGM - Saturday 2010-11-20 morning
Beechwood Scout Centre, Stirling
*****draft*****

AGM MINUTES

1. Attendance

- 1.1 Present: Andrew Abbess, Tobias Bauer, Kerstin Bonau, Sandy Brown, Charlie Clark, Alison Colvin, James Cowan, Brian Curtis, Patricia Fort, John Foster, Michael Gray, Mike Harrison, Peter Hawkins, Roger Humphry, Dan Jackman, David Lindsey, Ian McConnell, Liz Pirrie, Don Rennie, Ron Stewart, Peter Valente, David Reilly, Dave Holladay, Jessie Harrington, George Berwick, Roger Geffen, Suzanne Forup, Victoria Leiper
- 1.2 Apologies: Rob Armstrong, Ann Wakeling, Helen Todd, Malcolm Bruce, Mark James, Andy Hunter, Kaye Lynch, Rod Dalitz, Gary Cummins, George Di Ponio, Raymond Beal, Crispin Bennett, Mark Hagger, Hugh McCann, Robert Monteath, June Hay, Ewan Swaffield

2. Note Representatives on Committee for 2010-11

- 2.1 Representatives notified by Member Groups and other organisations

Rep	Ayrshire	Drew	Moyes
Rep	D&G	Michael	Gray
Rep	F&K	Tony	Rokins
Rep	Glasgow	Sandy	Brown
Rep	Grampian	David	Lindsay
Rep	Grampian	Mark	Hagger
Rep	L&B	Jessie	Harrington
Rep	RtR	Peter	Hawkins
Rep	RtR		
Rep	Tayside	Pat	Harrow
Affil.	GoBike	Peter	Hayman
Affil.	Spokes		

- 2.2 The following members are not members of the committee, but are on our circulation list as corresponding members

Sec	Glasgow Sec	John	Foster
Sec	Grampian Sec	Sheila	Rusbridge
Sec	Highland Sec	Steve	Carroll
Sec	L&B Sec	Bill	Coppock
	Falkirk	Ewan	Grant
	NAF	John	Mackay

- 2.3 Election/Re-election of Voting Coopteers

	Co-opted	Brian	Curtis
	Co-opted	Mike	Harrison
	Co-opted	Bruce	Logan

- 2.4 Councillor: Peter Hayman has been appointed for a second term of 3 years expiring Dec 2013.

3. Minutes of AGM of January 16, 2010 at Edinburgh

- 3.1 Accuracy: adoption proposed P Hayman, seconded B Curtis, carried.
- 3.2 Matters Arising: none.

4. To receive the Audited Accounts of CTC Scotland and Treasurer's Remarks

- 4.1 A statement was tabled.
- 4.2 It was noted that our only income had been a grant from NO, and that while the Tri-Vets had been successful as an event, it had not given us any income as it had done previously. Expenditure of administration and meetings had been minimal, and production of Cycle Talk was the principal expenditure.
- 4.3 Adoption of the accounts was proposed by M Harrison, seconded J Foster and carried.

5. Election of Office-Bearers: all were returned, unopposed

- 5.1 Chair: Peter Hawkins, prop PHy
- 5.2 Vice-Chair: Bruce Logan, prop MH
- 5.3 Secretary: Mike Harrison, prop BC
- 5.4 Treasurer: Mike Gray, prop BC

6. Appointment of Auditor

Peter Martin has requested that we should find a replacement. He was thanked for his past help. No-one was appointed at the meeting, but the Executive was charged with finding a substitute.

7. Next AGM; Date and Arrangements

19th November 2011, possibly in Edinburgh or Glasgow. The Scout hall, while a pleasant space in terms of accommodation, was noted to have very poor acoustics, and this should be a consideration in selecting a venue.

8. Fix date of first Committee Meeting: this was not done [time considerations] but is likely to be in January.

CTC Scotland Accounts 2009 - 2010**FY 2009/10 (1/10/09 – 30/09/10) v Budget**

	This		Budget		Variance		
	Year		Budget		Variance		
	£	£	£	£	£		
Income							
Bank Interest	0.40		0.50		0.10		
Deposit Account Int.	0.00		20.00		20.00		
CTC Main Office	1,000.00		0.00		-1,000.00		
Donations	0.00		0.00		0.00		
Triennial Vets	393.50		0.00		-393.50		
Other	0.00		0.00		0.00		
		1,393.90		20.50		-1,373.40	
Expenditure							
Internal Meetings	115.85		125.00		9.15		
External Meetings	23.00		50.00		27.00		
Administration	0.00		20.00		20.00		
Affiliations	0.00		40.00		40.00		
Triennial Vets	363.50		0.00		-363.50		
Cycle Talk	620.00		650.00		30.00		
D & G Grant	200.00		200.00		0.00		
Other	0.00		50.00		50.00		
		1,322.35		1,135.00		-187.35	

Budget £1135 approved by committee at Jan 10 meeting.

Summary Income & Expenditure Report and Balance Sheet

This records income and expenditure in our BoS Current Account	This Year		Last Year		Variance
	£	£	£	£	£
Income					
Bank Interest	0.40		0.78		-0.38
Deposit Account Int.	0.00		26.94		-26.94
CTC Main Office	1,000.00		0.00		1,000.00
Donations	0.00		18.00		-18.00
Triennial Vets	393.50		0.00		393.50
Other	0.00		0.00		0.00
		<u>1,393.90</u>		<u>45.72</u>	<u>1,348.18</u>
Expenditure					
Internal Meetings	115.85		121.75		-5.90
External Meetings	23.00		0.00		23.00
Administration	0.00		0.00		0.00
Affiliations	0.00		30.00		-30.00
Triennial Vets	363.50		0.00		363.50
Cycle Talk	620.00		764.99		-144.99
DS & G Grant	200.00		200.00		0.00
Other	0.00		0.00		0.00
		<u>1,322.35</u>		<u>1,116.74</u>	<u>205.61</u>
Net Surplus (Deficit)		<u><u>71.55</u></u>		<u><u>-1,071.02</u></u>	<u><u>1,142.57</u></u>

Balance Sheet

This includes the balance in our Scottish Widows Account

Closing Balance	2,740.41	<i>30/09/2010 2,160.45</i>	2,808.85	<i>30/09/2009 2,460.45</i>	<i>in SW</i>
Cheques not Cleared	125.00		264.94		<i>Account</i>
Net Balance	2,615.41		2,543.86		
Fixed Assets	0.00		0.00		
Total Net Assets	<u><u>2,615.41</u></u>		<u><u>2,543.86</u></u>		

Represented as:

Opening Assets	2,543.86	3,614.88
Surplus (Deficit)	71.55	-1,071.02
Closing Assets	<u><u>2,615.41</u></u>	<u><u>2,543.86</u></u>

CTC Scotland

Treasurer's Report for the AGM, 20th November 2010

CTC Scotland 2009 – 2010 Accounts (FY 1/10/09 to 30/09/10)

Income and expenditure details are set out in the FY v Budget and Summary Balance Sheet. I will focus on the salient points rather than re-present the figures.

BANK

The FY end (30/09/10) Net Bank Balance stands at £2615.41 of which £454.96 is in the BoS Current Account and £2160-45 in the SW Deposit Acct. As is our usual practice, there are no Petty Cash Balances and this represents our Total Assets. This represents a slight gain over 2008/09, mainly due to the CTC National grant.

INCOME

The main income for the FY was the £1000 grant from CTC National, ably negotiated by the Committee and especially George de Ponio. [This was the first instalment of £3000 total: The remainder has been paid into our account for the 2010/11 FY]. Bank interest was trivial, the SW Account paying none at all (BoE Base Rate less 0.5%). The income statement is a little distorted by Trivets deposits, not strictly income as most of this was due to the designated charity (Action Medical Research).

TRANSFERS

There was a £300 transfer from the SW Deposit Account (Dec 09) to avoid running the BoS account into the red early in 2010.

SPEND

The principal items have been Cycletalk, the agreed grant to the D&G Members Group and meeting expenses (mostly room hire). Spend has been depressed some through members waiving travel expenses in connection with meetings.

SUMMARY FY 2009 – 2010

We ended the FY with a small surplus thanks almost entirely to the National grant. Otherwise we would have had to draw heavily on the SW Deposit Account (our reserves) – a position which could not continue, as pointed out by GdeP at the last AGM. Individual items of expenditure were close to budget, excepting the Trivets monies which were really a holding and transfer transaction.

Into 2010/11

The £2000 residual grant from National places us in a much more comfortable position for the present FY than was the case at the Jan 10 AGM. The changes to the role of CTC-S and its relationship to National, part of the GIII discussions, make it difficult to set a budget for 2010/11 (until new strategies and activities are agreed) but it is instructive to consider a more or less no-change position. Issues of Cycletalk (6), plus meeting and website expenses could require up to about £1400 expenditure, effectively leaving £600 for new activities.

Dr Michael J Gray, Treasurer, CTC Scotland, 17th November 2010