

Approved Minutes of CTC Scotland Committee Meeting
Saturday 2007-04-14 at 12:00
in offices of Mowat Hall Dick, 63 Carlton Pl., Glasgow G5 9TW

1 Chairman's Introduction

Our last meeting had some negative aspects to it, especially item 6.3, as it was reported, although 7.4 states, without expansion, that "CTCS needs to have a product".

However, things are beginning to happen which have potential for getting us premises and exposing the CTCS brand (or a "product"). For one thing, our Acting Councillor, has been getting into his stride and developing ideas. For another, we did get a National Officer to Scotland to the PFA Cycling Interests Group meeting, as a result of which he felt that there were things that we could pursue. And we now have the two RtR reps, Sam Fleming and Mark James – welcome, both! - who I am sure will not be short of ideas. I won't go into detail here, as these things are all on the agenda. I look forward with eagerness to positive progress from this meeting

2 Prelude

The meeting started with the announcement that CTCS sec Mike Harrison was to receive the CTC Volunteer of the Year Award and that a short video showing a presentation was made for screening at the CTC annual dinner and award ceremony.

3 Attendance:

3.1 Present

George di Ponio, Peter Hayman, Mark James, Mike Harrison, John Taylor, Gerard Vlaar, Peter Hawkins, Brian Curtis, Sam Fleming, Dave Holladay

3.2 Apologies

George Berwick

3.3 Welcome to new members and introductions

4 Papers

- 4.1.1 The following were circulated or tabled:
- CTC's Strategic Vision 2007-12
 - Minutes of Committee 2007-01-20
 - Financial Statement
 - Report of Health on Wheels Conference 2007-03-30
 - PHY's summary of CTC Council Meeting 2007-03-31
 - Cyclists' Manifesto for Scotland's elections
 - Report on Pollockshaws West station building

5 Minutes of meeting of 2007-01-20 (circulated)

5.1 Item 7.5

The Treasurer had stated at the meeting: "KM Rally. CTC Main Office considers that the KM accounts (and TTC accounts) are part of CTC Scotland's accounts. This being so I will require that locally audited figures are passed to me in good time for the annual MO submission. On each alternate year it may be possible to include the KM accounts with the Tayside DA accounts but this to-ing and fro-ing will be cumbersome. I ask the committee to make a decision on this and if the present arrangements are changed I will approach MO to seek their agreement."

The reference to "TTC" should be "TCT" – Try Cycling Tayside.

5.2 Item 6.3

Requires amplification that a strategy will give a sense of purpose as well as a monitoring tool.

5.3 With these additions, acceptance proposed JT, seconded GdP and agreed.

6 Matters arising from minutes of 2007-01-20

6.1 Item 7.5

There appeared to be some confusion. It had been agreed between those organising the KM Rally and the Grampian Rally that they would run in alternate years. It had not been suggested that the Grampian Rally was a CTCS event. The reference in the Treasurer's statement to Tayside DA accounts was erroneous and irrelevant – the Grampian Rally is connected with the Grampian DA not Tayside, and Try Cycling Tayside is not a Tayside DA project.

To summarise:

The KM accounts and TCT accounts need to be incorporated or referred to in the CTCS accounts.

The Grampian Rally is independent.

7 Reports

7.1 Chair

Done as Item 1

7.2 Vice-Chair/Councillor-in-waiting

Report on Council meeting, and visits to DAs either to meetings or rides.

7.3 Secretary

No report

7.4 Treasurer

Statement tabled.

7.5 Reports from Representatives where appropriate, may include:

7.5.1 TRANSform Scotland

MH has not been able to attend a Board Meeting. Currently attention is focussing on the elections, but it's generally true to say that cycling is a low priority.

7.5.2 SYHA

No report. Favourable comments on the spruced-up magazine, but concern that CTC is not mentioned. DH spoke of the opportunities for a cycle/train/SYHA package. BC to write something.

7.5.3 Cycling Scotland

PHY put a motion to the Board of CS that Cycling Scotland should encourage or facilitate the establishment of cycle forums¹ for all local authorities. At present there are just 7 out of 32. PHk pointed out that most Councils are too small to have even one dedicated cycling officer and that perhaps we should be thinking of a cycling officer [and a forum?] for each RTP.

The regular 'problem' of communicating with CS was raised. Part of the hiatus appears to be that some time ago Roger Geffen and Erl Wilkie were talking of a 'Memorandum of Understanding' about the roles and remits of CTC and CS, but this does not appear to have progressed. Now that CS has 14 staff, it would help us if our local people knew who the CS person was in their area. **AP:** BC to obtain list of local CS officers. It was regretted that if the media want a quote about cycling they contact either CS or Sustrans – neither of which is a membership organisation or has an advocacy role.

7.5.4 Cross-Party Group

BC is still the Secretary. There was one meeting in January at which Jim Riach spoke on cycle training, attended by one MSP.

7.5.5 Lothians DA

An enthusiastic committee. Success of the ceilidh for the MH Rehab Fund.

7.5.6 Grampian DA

Promotion of Try Cycling rides – every week same time same place; simple leaflet

7.5.7 D&G

Use of cars to get to Discovery Rides

7.6 From next meeting 'local groups' should be specifically included

8 Campaigning (RtR)

8.1 Reports on-road & off-road

8.1.1 PHk:

Responses to Regional Transport Strategies

¹ Apologies to the pedants, it's the one word where I think the correct 'fora' just sounds silly.

Airdrie-Bathgate – meetings with consultants

Edinburgh trams – expecting cyclists, prams, wheelchairs to leave path and go up to road level at difficult points.

dualling the A9 [Crubenmore] – long discussion on how much this is a cycling issue and how much an environmental one

8.1.2 MJ:

In East Lothian there is now a cycle forum; had there been one 18 months ago we might have avoided the issue of traffic islands narrowing road making it dangerous for cyclists – probably will be altered, but there was no consultation prior to installation.

8.1.3 SF:

As a newcomer to Scotland's RtR, different problems to SW England; so been identifying objectives, ensuring that other bodies know what CTC is doing & what it stands for.

8.1.4 JT:

Need to monitor Core Path Plans. Local Access Forums – varied progress, not all have cyclist representation.

8.2 Actions

8.2.1 Scottish Elections 'Manifesto'

Roger Geffen after the RtR Training Day drew up a draft. GV suggested that with the small group of voters and the tight time-scale there was no point in 'publishing' it. Agreed that it would be best for activists to use it to send to individual prospective candidates with feedback coming to us. PHk agreed to send out a template to the RtR e-group.

8.2.2 Cycle on Rail Campaign

There is not much which is specific to Scotland, and we were running out of time, so deferred. CTCS is represented on the First ScotRail Cycle Forums.

8.3 Discussion on RtR name change

Deferred. Now had some discussion on the UK RtR e-group – some others also not completely at ease with the name, but no great pressure to make a change.

9 Development matters

9.1 Development sub-committee

9.1.1 JT presented a draft remit:

Development Subcommittee remit:-

1. explore with National Office development staff the implementation of the "Vision" into the Scottish scene, and make recommendations;
2. explore and pursue the establishment of premises at Pollockshaws;
3. explore and pursue the possibility of coordinating cycling input into Local Access Forums and monitoring of Core Path Plans;
4. explore and recommend CTC's place in the training scene in Scotland, with National Office staff help;

always with the proviso that any significant proposals for expenditure be referred to the full committee.

The subcommittee will work principally by email, but a physical meeting might be deemed necessary. If immediate full committee decisions are needed before next Committee meeting, agreement may be sought electronically.

The initial timescale of the subcommittee will be until the committee meeting held on the same day as the next AGM.

9.1.2 Members: JT put information out via email to get volunteers. PHk pointed out that successful projects have a Champion – witness the success of Try Cycling in Edinburgh with Maggie Wynn's efforts. BC pointed out that Cycling Scotland can and do lead on projects such as cycle training & Health on Wheels.

9.1.3 Paid staff: some general discussion on type of project that could attract funding.

9.1.4 Strategy – CTC and CTCS: This would come under the Dev't SC

9.2 Matters arising from PFA Cycling Interests Group

Deferred.

9.3 Premises

PHk had visited the premises in the 13th. Much is conjectural, but the Committee is keen to move ahead with this. Funding would be needed, and liabilities need to be spelled out.

9.4 Communications

- 9.4.1 Use of mailing list – *can* be used for ‘notices’ but must not antagonise subscribers by overuse
- 9.4.2 Publicity & Cycle Talk
 - Distribution issues – some still not receiving it.
 - Cost – not sustainable in the long term
 - Content – needs to be *planned* and not just rely on what JT or MH happen to have to hand. Needs to go to the printer by 6th of month prior to issue [i.e. next one on 6th May for June issue].
 - CTCS Flyer – MH has printed on demand for particular events; will update and make available.
 - The CTCS banner can be borrowed from MH for events, but must be returned promptly. If lost or damaged the borrower pays for a replacement.
 - The display boards may also be borrowed, but the borrower has to arrange transport.

10 Events

- 10.1.1 CTC AGM/Dinner/Prizegiving 28 April 2007
- 10.1.2 Scottish Outdoor Access Festival – no event in D&G
- 10.1.3 Galloway Gathering - imminent
- 10.1.4 KM167 – increase in families this year.
- 10.1.5 Tri-Vets – slow coming in.
- 10.1.6 Cycling for Climate Change – all Local Groups have the information.
- 10.1.7 CTCS Bike Week Ride – modified from Glasgow-Ayr to a circular ride; 17th June
- 10.1.8 Bike Week events – BW AND Cycling Scotland on-line calendars
- 10.1.9 Sustrans 30th birthday celebrations
- 10.1.10 Pedal for Scotland – an opportunity to publicise CTC, static at stops or end or as riding marshals.
- 10.1.11 DATC – encourage range of events – not just Audax; plan early.

11 AOCB

- 11.1.1 Thanks to PHy and Anne for the use of the premises and supply of coffee & fruit.

12 Arrangements for next meeting

Date already fixed for Sat 22nd September 2007 at 12:00 in *Edinburgh* [not Glasgow as agenda had indicated].